

No. 18/1/2017-Admn/Car Lease
Appellate Tribunal for Electricity
(Ministry of Power)

Core-4, 7th Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003.
Ph. 011-24368481

Dated: 27.06.2018

Call for tenders for Lease of Vehicle for official use of Hon'ble Technical Members, APTEL

The Appellate Tribunal for Electricity invites Limited Tender for Lease of four Toyota Corolla Altis 1.8 G Petrol (White Pearl Mica) for the official use of the Technical Members of this Tribunal.

- (i) The car proposed to be supplied should be a brand new one and the leasing period will be for 4 years or 80000 KMs, whichever is earlier.
- (ii) The above lease/hire is not inclusive of chauffeur/drivers and cost of fuel.
- (iii) The car should be well maintained and the charges (regular maintenance as per the manufacturers schedule as well as running repairs, special repairs breakdowns, etc. Through authorized dealer/workshop) are to be borne by the agency.
- (iv) The Agency should also provide replacement (any-time) vehicle of same make/model & pick-up & drop service in case of the vehicle provided is off the road on account of repair/maintenance etc.
- (v) The lease rental will include registration cost, road tax and comprehensive Insurance for the contracted period.

2. Eligibility of Bidders:

- (i) Prior experience of providing such services to minimum of two Government Offices/Organizations or international bodies during the last three years. List of clients in support of this should be enclosed.
- (ii) The quotations shall be accompanied by a copy each of the following (the original may be produced on demand for verification):
 - (a) Certificate of Registration of the Agency.;
 - (b) Registration of GST with GST No.
 - (c) Company Profile with Experience certificate and list of clients;
 - (d) Copy of PAN/GIR Card; and
 - (e) IT return filed for the last three years.
- (iii) Firms blacklisted by Government/Autonomous Body/PSU/Corporate organization are not eligible to Bid. If at any stage of bidding process or during the currency of contract, such information comes to knowledge of APTEL, the APTEL shall have right to reject the bid and forfeit the EMD or terminate the contract, as the case may be, without any compensation to the bidder.
- (iv) No overwriting, corrections and cutting on the Tender Documents is permitted. In such cases the tender shall be summarily rejected.
- (v) Bids should be submitted in sealed envelope addressed to "Director" Appellate Tribunal for Electricity, Core-5, Ground Floor, SCOPE Complex, Lodhi Road, New Delhi-110003.
- (vi) Quotation should reach this Office on or before **18th July, 2018 (11.00 A. M.)** positively.

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3. Earnest Money Deposit:

- (i) Bid must be accompanied by Earnest Money Deposit of **Rs. 80,000/- (Rupees Eighty Thousand Only)** in the form of account payee Bank Draft in favour of “Pay and Accounts Officer”, Ministry of Power, New Delhi payable at New Delhi from any Nationalized Bank. No tender shall be accepted without earnest money. The earnest money will be refunded to the respective unsuccessful bidders after finalization of tender. Earnest Money deposited will bear no interest.
- (ii) If the lowest quoted agency does not accept the order, their EMD will be forfeited.

4. The quotations may be sent in a sealed cover to this Tribunal immediately in any case not later than 11:00 AM of 18th July, 2018. The tenders will be opened on the same day at 11:30 hours at the office premises of APTEL.

5. In case of dispute during the tender proceedings, the decision of the Learned Registrar, APTEL shall be final and binding upon the tenderer.

Admn-cum-Accounts Officer

CC:-

- (I) Notice Board
- (II) Web-site of APTEL
- (III) CPPP