



Appellate Tribunal for Electricity
Ministry of Power
Website: www.aptel.gov.in
Core-4, 7th floor, SCOPE Complex, Lodhi Road,
New Delhi-110003

No.1/1/2022-Adm/APTEL-II/569/24

Dated 3rd December 2024

VACANCY CIRCULAR

It is proposed to fill up the posts of Admn.-cum-Accounts Officer (Anticipated), Court Master, Judicial Assistant (Filing), Personal Assistant and Librarian in the Appellate Tribunal for Electricity on deputation/absorption basis.

Sl.	Name of the post	Eligibility Criteria
(i)	<p>Admn.-cum-Accounts Officer (One post) (Anticipated) * Pay Level-11 (Rs. 67,700-2,08,700)</p> <p>Note :- Officer appointed on the post of Administrative Cum-Accounts Officer on deputation basis and willing to get permanently absorbed on the said post, may on completion of two years of service on deputation terms, exercise his/her option for permanent absorption on the said post and the appointing authority may in its discretion, take such decision, as it considers appropriate.</p> <p>*</p> <p>The post of Admn-cum-Accounts officer will be filled up subject to outcome of the W.P., pending in the Delhi High Court, filed by one of the employees of the APTEL seeking promotion to the said post.</p>	<p>For deputation/absorption: -</p> <p>Officer of the Central Government or State Government or Public Sector Undertakings or Autonomous Bodies.</p> <p>(a)(i) holding analogous post on regular basis; or</p> <p>(ii) with five years regular services in the post in level 9 or level 10 or both combined in the pay matrix or equivalent;</p> <p>(iii) with six years regular service in the post in level 8 in the pay matrix or equivalent;</p> <p>(b) possessing a Bachelor's degree from a recognized University or equivalent and having five years' experience in Administrative, Accounts, Establishment matters and protocol in office of the Central Government Bodies.</p> <p>Desirable: A pass in Subordinate Audit/Accounts Service (SAS) or equivalent examination conducted by any of the recognized Accounts Department of the Central/State Government.</p> <p>Note 1:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or other organization or Department of Central Government shall be five years.</p> <p>Note 2:- The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>
(ii)	<p>Court Master (One post) Pay Level-7 (Rs.44,900- 1,42,400)</p> <p>By promotion failing which by deputation/absorption failing both by direct recruitment.</p> <p>Note :- Officer appointed on the post of Court Master on deputation basis and willing to get permanently absorbed on the said post, may on completion of two years of service on deputation terms, exercise his/her option for permanent absorption on the said post and the appointing authority may in its discretion, take such decision, as it considers appropriate.</p>	<p>Deputation/absorption:</p> <p>Officer of the Central Government or State Government or High Court or District Court or Autonomous Bodies or Public Sector Undertakings or Tribunals or Recognized Universities of Central or State Government.</p> <p>(a) (i) holding analogous post on regular basis; or</p> <p>(ii) with five years regular services in the post in level 6 in the pay matrix or equivalent;</p> <p>(b) possessing Bachelor's degree from a recognized university or equivalent;</p> <p>(c) possessing speed in stenography of 100 words per minute (English); and</p> <p>(d) Having knowledge of computers.</p> <p>Note 1:- The officer of the Appellate Tribunal for Electricity in the feeder category who is in the direct line of promotion shall not be eligible for consideration for appointment by deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p>

		<p>Note 2:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or other organization or Department of Central Government shall be five years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>
iii	<p>Judicial Assistant (Filing) (One post) Pay Level-6 (Rs.35,400- 1,12,400) By Deputation/absorption</p> <p>Note :- Officer appointed on the post of Judicial Assistant (Filing) on deputation basis and willing to get permanently absorbed on the said post, may on completion of two years of service on deputation terms, exercise his/her option for permanent absorption on the said post and the appointing authority may in its discretion, take such decision, as it considers appropriate.</p>	<p>Deputation/absorption: - Officer of the Central Government or State Government or High Court or District Court or Autonomous Bodies or Public Sector Undertakings or Tribunals or Recognized Universities of Central or State Government.</p> <p>(a) (i) holding analogous post on regular basis; or</p> <p>(ii) with six years regular services in the post in level 5 in the pay matrix or equivalent; or</p> <p>(iii) with ten years regular services in the post in level 4 in the pay matrix or equivalent;</p> <p>(b) possessing degree in law from a recognized University or equivalent</p> <p>(c) Having knowledge of computers.</p> <p>Note 1:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or other organization or Department of Central Government shall be five years.</p> <p>Note 2:- The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>
(iv)	<p>Personal Assistant (Three posts) Pay Level-6 (Rs.35,400- 1,12,400)</p> <p>By promotion failing which by deputation/absorption failing both by direct recruitment.</p> <p>Note:- Officer appointed on the post of Personal Assistant on deputation basis and willing to get permanently absorbed on the said post, may on completion of two years of service on deputation terms, exercise his/her option for permanent absorption on the said post and the appointing authority may in its discretion, take such decision, as it considers appropriate.</p>	<p>Deputation/absorption: Officer of the Central Government or State Government or High Court or District Court or Autonomous Bodies or Public Sector Undertakings or Tribunals or Recognized Universities of Central or State Government.</p> <p>(a)(i) holding analogous post on regular basis; or</p> <p>(ii) with ten years regular services in the post in level 4 in the pay matrix or equivalent;</p> <p>(b) possessing speed in stenography (English) of 80 words per minute;</p> <p>(c) Having knowledge of computers.</p> <p>Note 1:- The officer of the Appellate Tribunal for Electricity in the feeder category who is in the direct line of promotion shall not be eligible for consideration for appointment by deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or other organization or Department of Central Government shall be five years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>
(v)	<p>Librarian (One post) Anticipated. Pay Level-6 (Rs.35,400- 1,12,400)</p> <p>By deputation/absorption failing both by direct recruitment.</p> <p>Note :- Officer appointed on the post of Librarian on deputation basis and willing to get permanently absorbed on the said post, may on completion of two years of service on deputation terms, exercise</p>	<p>Deputation/absorption: - Officers of the Central Government or State Government or High Court or District Court or Autonomous Bodies or Public Sector Undertakings or Tribunals or Recognized Universities of Central or State Government: -</p> <p>(a)(i) holding analogous post on regular basis; or</p> <p>(ii)with six years regular service in the post in level 5 in the pay matrix or equivalent; or</p> <p>(iii) with ten years regular service in the post in level 4 in the pay matrix or equivalent;</p>

	<p>his/her option for permanent absorption on the said post and the appointing authority may in its discretion, take such decision, as it considers appropriate.</p>	<p>(b) (i) possessing a degree in Library Science from a recognized University or equivalent</p> <p>(ii) having five years' experience as Librarian or Assistant Librarian in the Library of the Central Government or State Government or High Court or recognized University or any other Government Department or equivalent.</p> <p>(c) Having knowledge of computers.</p> <p>Note 1:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or other organization or Department of Central Government shall be five years.</p> <p>Note 2:- The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>
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2. The pay and conditions of deputation / absorption of the officials selected will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt.(Pay-II) dated the 17th June, 2010, as amended from time to time and other instructions of the Central Govt. issued in this regard from time to time.
3. The absorption shall be as per the provisions of the relevant recruitment rules of the post.
4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of Central Govt. shall be five years.
5. The maximum age of the applicant should not be more than 56 years on the closing date of application.
6. The application Form, as per '**Annexure**' (also available in website of this Tribunal), along with attested copies of up-to-date ACRs/APAR for the last five years and vigilance clearance, may be forwarded to the undersigned **within eight weeks** from the date of publication of vacancy circular in Employment News. Applications not accompanied by copies of ACRs/APAR and vigilance clearance will not be entertained. The complete applications received by the last date of every month shall be considered for selection in subsequent month for available vacancies. This process will continue till all the vacancies are filled up.
7. The Appellate Tribunal for Electricity has been declared eligible for allotment of General Pool accommodation. Officials of the Central Government/All India Services joining the Tribunal would be eligible for allotment/ retention of General Pool residential accommodation, on maturity of their turn in the waiting list, subject to fulfilment of other usual conditions.
8. Number of vacancies may vary and the Appellate Tribunal for Electricity reserves its right for changes in vacancy position or to cancel the recruitment process in respect of any of the above vacancies.

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Copy to :-

1. PPS to Hon'ble Chairperson, APTEL.
2. PPS to Registrar, APTEL.
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5. Registrar General, All Hon'ble High Courts.

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8. Website of APTEL
9. Notice board.