



No.1/1/2019-Adm/APTEL-
Appellate Tribunal for Electricity
Website: www.aptel.gov.in
Core-4, 7th floor, SCOPE Complex, Lodhi Road,
New Delhi,

Dated the 20th of December' 2019

VACANCY CIRCULAR

It is proposed to fill up the under mentioned posts in the Appellate Tribunal for Electricity immediately on deputation/absorption basis. The number of vacancies mentioned may vary:-

Sl. No.	Name of the post (Number of vacancies) / Scale of Pay	Eligibility Criteria
1	Court Master (Two) Pay band - 2 Rs.9300-34800/- plus grade pay – Rs.4600/- (Pre-revised) Level-7 (7 th CPC) 44900-142400	Officers of the Central Government or State Government or High Court or District Court or PSUs or Autonomous bodies:- (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in the post in the pay band –2 with grade pay of Rs.4200/-(pre-revised) or equivalent ; (b) Possessing a Bachelor degree from a recognized University or equivalent (c) possessing speed in stenography of 100 w.p.m. (English), and (d) having knowledge of computer.
2	Personal Assistant (Four) Pay band – 2 Rs.9300-34800/- plus grade pay – Rs.4200/- (Pre-revised) Level-6 (7 th CPC) 35400-112400	Officers of the Central Government or State Government or High Court ; (a) (i) holding analogous posts on regular basis; or (ii) with ten years regular service in the post in the pay band-1 Rs.5200-20200/- with grade pay of Rs..2400/- (pre-revised) OR equivalent. (b) Possessing speed of stenography of 80 w.p.m . (English); (c) having knowledge of computer.
3	Assistant (One) Pay band – 2 Rs.9300-34800/- plus grade pay – Rs.4200/- (Pre-revised) Level-6 (7 th CPC) 35400-112400	Officers of the Central Government or State Government or High Court or District Court or Public Sector Undertaking or Autonomous bodies; (a) (i) holding analogous posts on regular basis; or (ii) with ten years regular service in the post in the pay band-1 Rs.5200-20200/- with grade pay of Rs..2400/- (pre-revised) OR equivalent. (b) Having knowledge of Accounts and Establishment Work. (c) having knowledge of computer.
4	Librarian (One) Pay band - 2 Rs.9300-34800/- plus grade pay – Rs.4200/- (Pre-revised) Level-6 (7 th CPC) 35400-112400	Officers of the Central Government or State Government or High Court or PSUs or Autonomous bodies or recognised University:-:- (a) (i) holding analogous posts on regular basis; or (ii) with six years regular service in the post in the pay band - 1 Rs.5200-20200/- with grade pay of Rs.2400/- or

		<p>equivalent.</p> <p>(b) (i) possessing a degree in Library Science from a recognised Universty.</p> <p>(ii) having five years experience as Librarian or Assistant Librarian in the Library of the Central Govt or State Govt. or High Court or recognised University.</p> <p>(c) Having knowledge of Computer.</p>
5	<p>Cashier- (one)</p> <p>Pay band - 1 Rs.5200-20200 plus grade pay – Rs.1900/- (Pre-revised)</p> <p>Level- 2 (7th CPC)</p> <p>19900-63200</p>	<p>Officers of the Central Government or State Government or High Court :-</p> <p>(a) (i) holding analogous posts on regular basis; or</p> <p>(ii) with three years regular service in the post in the pay band - 1 with Grade Pay of Rs.1800- /- or equivalent.</p> <p>(b) possessing 10+2 pass certificate from a recognised Board or equivalent</p> <p>(c) having knowledge of cash & Accounts works; and</p> <p>(d) having knowledge of computer.</p>

2. The pay and conditions of deputation / absorption of the officials selected will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt.(Pay-II) dated the 17th June, 2010, as amended from time to time and other instructions of the Central Govt. issued in this regard from time to time.

3. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of Central Govt. shall be five years.

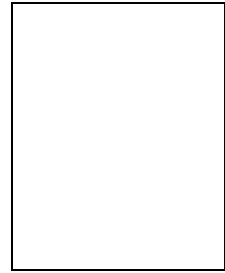
4. The maximum age of the applicant should not be more than 56 years on the closing date of application.

5. The application Form as per 'Annexure' (also available in website of this Tribunal), along with attested copies of up-to-date ACRs/APAR for the last five years and vigilance clearance, may be forwarded to the undersigned immediately but **not later than six weeks after publication of vacancy circular in the Employment News** . Applications not accompanied by copies of ACRs/APAR and vigilance clearance will not be entertained.

6. The Appellate Tribunal for Electricity has been declared eligible for allotment of General Pool accommodation. Officials of the Central Government/All India Services joining the Tribunal would be eligible for allotment/ retention of General Pool residential accommodation, on maturity of their turn in the waiting list, subject to fulfilment of other usual conditions.

7. Nos of vacancy may vary and the Appellate Tribunal for Electricity keeps its right reserve for changes in vacancy position or any other change.

Sd/-
(Ajay Kumar)
Director (Adm)
Tel. No. 011-24368481
Email: aao-aptel@nic.in



**Application For the Post of _____ on
Deputation/Absorption basis in The Appellate Tribunal For Electricity**

1. Name of the Applicant (in block letters) :
2. Father's/Husband's Name :
3. Date of Birth (dd/mm/yy) :
4. Gender (M/F) :
5. Address for correspondence :
-
-
6. Contact No. (a) Mobile :
- (b) Landline :
- (c) E-mail :

7. Educational Qualification (in chronological order) :

Education Qualification	Board/University	Year of Passing	Division

8. Details of Employment (in chronological order):

Office/ Institutions/ Organisations	Pay Scale with Grade Pay (MACP Granted, please specify)	From	To	Please state whether working under Central/State Govt/Autonomous Org. or other category	Post held Permanent/ Deputation

9. Nature of duties with the present post :

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10. In case the present employment is held on deputation, please state:

(a) The date of appointment :

(b) Period of appointment on deputation :

(c) Name of the parent office/ :

organization to which you belong :

11. Additional information, if any, which you would like to mentioned in support of your suitability for the post

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(Signature of the Candidate)

Date:

Address:

CERTIFICATE

(To be filled in by the authority forwarding the application)

Certified that :

- (i) The particulars furnished by the candidates have been checked from available records and found correct.
- (ii) It has been verified that the candidate is eligible as per conditions mentioned in the circular
- (iii) No vigilance/departmental case is either pending or being contemplated against the candidate.
- (iv) Certified that copies of last 5 year ACRs duly certified by Gazetted officer are attached.
- (v) There is no doubt about the integrity of the candidate.
- (vi) In the event of the selection of the candidate, this organization shall have no objection to relieve him.

Date :

Place :

Signature of the Officer

Designation

Address

Telephone No.

(Office Seal)

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Date _____
