

File No.22/2/2021-Adm/2311/2)
APPELLATE TRIBUNAL FOR ELECTRICITY
Ministry of Power
Core-4, 7th Floor, SCOPE Complex, Lodhi Road, New Delhi-110 003

Dated the 21st December, 2021

OFFICE ORDER

In the full Tribunal meeting dated 20.12.2021, the following was decided :

The matters pertaining to:

- (i) Building, Works & Maintenance
- (ii) IT
- (iii) Filing/Listing
- (iv) Library
- (v) Record Room
- (vi) Employees Grievances
- (vii) Public Grievances

shall be placed by the Registrar first before **Dr. Ashutosh Karnatak, Hon'ble Technical Member (P&NG)** and

The matters pertaining to:

- (i) Human Resources (Admn.)
- (ii) Budget & Finance
- (iii) Accounts & Audit
- (iv) Protocol

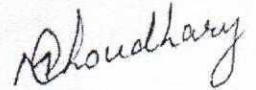
shall be placed by the Registrar first before **Shri Sandesh Kr. Sharma, Hon'ble Technical Member(Electricity)**

2. The Learned Members, who are made in-charge of the various subjects, as above, shall guide the working of the Registry appropriately, all effective decisions taken, however, to be subject to final approval by the Hon'ble Chairperson.

3. The Learned Members would have the liberty to re-constitute the Committee, there are several subject-wise Committee presently in position, pertaining to the subjects under their immediate control, after taking proposal/inputs from the Registrar.

4. Though the matters of discipline and control over the conduct of the employees of the Registry would be covered under the subject of "Human Resources", the vigilance matters shall be brought by the Registrar directly before the Hon'ble Chairperson for consideration and appropriate directions.

5. Shri Sandesh Kumar Sharma, Hon'ble Technical Member (Electricity) who would be looking after the subject "Human Resources" will guide and give priority to overseeing the steps taken for urgent filling up of the vacant posts in the Registry.



(**Madhulika Choudhary**)
Registrar

Copy to :-

1. PS to Hon'ble Chairperson (Officiating)
2. PS to Hon'ble Technical Member (P&NG)
3. PPS to Hon'ble Technical Member (Electricity)
4. PPS to Registrar
5. Mohd. Shakeel, Office Assistant/IT(through outsource) upload the order on the Website of APTEL.
6. Guard File